

BSB41419

# Certificate IV in Work Health and Safety

Professional Development

Great for all Employees!

## Will this course suit me...

YES! If you have responsibility for the safety and wellbeing of your workmates, team members, or the public. If you are any of the following: HR, Senior Office Managers, Operation Supervisors, High safety risk operators, WHS officers

If you are wanting to move up the supervisory/management or WHS ladder from your current role, you need to be backing up your experience with formal qualifications.

Having a qualification allows you to be effective in your current job as well as stand out from the crowd when looking for a promotion.

Employers are looking for you to have both qualifications and experience. You can never have too many qualifications!

## Where can this course take you?

Compliance with work health and safety laws is mandatory, and all Businesses need well trained safety officers.

- Discover more about your new place of employment - Policies, Procedures, and how it all works.
- A proactive way to settle into your new role quickly
- Show your commitment to your new job and profession.

**Gain your qualification NOW while your Employer will pay for it!**

## Here's what one of our students thinks...

"My trainer accepted my level of existing knowledge and background and adjusted expectations accordingly.

Speaking with my trainer was very useful as they were able to construct a training plan that was suitable for me. This safety course has opened up many opportunities for my future as a safety officer"

Michael Carswell

## Here's what another student thinks...

"This was the best online course. I found the online student area easy and convenient to use. The student support from my Completion Coaches and Trainer were very helpful and the assessments were very practical and relevant to my work.

I was able to implement what I learnt into my job. Completing these qualifications definitely gives me a better chance to advance my career and it will help me to get a promotion."

Maged Llnajeh

## How is this delivered?

A very smooth and simple process...

### 1-1 Training Program:

- Online access 24/7 to everything you need – course materials, assessments, resource libraries...
- No Exams. No Essays. No college or workshop attendance required
- Complete your assessments based on projects in your current role.
- Monthly Phone appointments with your Trainer – to understand the assessment requirements, determine what evidence you already have and what is needed to complete for each unit, discuss the topic...
- Regular Tutorials via Zoom available to get all your questions answered as needed
- Regular phone sessions with your Completion Coach/Tutor – to help you through the units, sort out any issues, keep you on-track...
- Complete all units over the 12 month period
- Qualification awarded + online graduation celebration

## How much time will this course take?

The course runs over 12 months.

Your qualification will be issued after 12 months, when all the units have been completed.

Your assessments may take around 4 hours per week, or perhaps less if you have experience.

As they are work-based projects, you may be able to get some of it done during your work hours.

If you have experience, this may be a hunting and gathering exercise for you and then just answer the questions based on your work.

## Units

There are **10 units** in this qualification.

### BSBWHS412

Assist with workplace compliance with WHS laws

### BSBWHS413

Contribute to implementation and maintenance of WHS consultation and participation processes

### BSBWHS414

Contribute to WHS risk management

### BSBWHS415

Contribute to implementing WHS management systems

### BSBWHS416

Contribute to workplace incident response

### BSBWHS418

Assist with managing WHS compliance of contractors

### BSBRES411

Analyse and present research information

### BSBWRT401

Write complex documents

### BSBPPEF402

Develop personal work priorities

### BSBPPEF403

Lead personal development



## NEXT STEPS

Let your Employer know that this is the course you wish to do, and complete the **Employee Expression of Interest Form**.