



BSB50920

Diploma of Quality Auditing

Professional Development

Great for all Employees!

Is this course for me...

YES! If you are passionate about quality, risk management, best-practice, compliance and have an eye for detail.

Whether you are a current Internal Auditor, Internal Compliance Officer, Risk Officer this course will provide you with the skills needed to take the next step in your career.

How will this Course help my Career...

- Discover more about your new place of employment - Policies, Procedures, and how it all works.
- A proactive way to settle into your new role quickly
- Show your commitment to your new job and profession. Becoming qualified in Quality Auditing is now considered a MUST have for a successful career in Quality Auditing and Quality Systems management.
- Eligibility for a membership with Professional Associations, such as The Institute of Internal Auditors Australia

What Qualification will I Gain...

After completion of the 12 month program, you will gain your: BSB50920 Diploma of Quality Auditing

Gain your qualification NOW while your Employer will pay for it!

Here's what one of our students thinks...

"I fully recommend you do this course, if you do not have experience with internal audits programs, or even if you do have experience, you can RPL the assessments.

I learnt more about contingency planning in Audits and when things may not go according to plan."

Craig Sergeant

Here's what another student thinks...

"The course content was useful for my position and had practical activities that were relevant to my workplace.

The best aspect of the course was the review and process for updates and further integration.

It developed on my current knowledge and gave a deeper understanding for process and regulations."

Monique Cawsey-Ryan

How is this program delivered?

A very simple process that most find interesting, and rewarding.

1-1 Training Program:

- Online access 24/7 to everything you need – course materials, assessments, resource libraries...
- No Exams. No Essays. No college or workshop attendance required
- Complete your assessments using workplace documents and materials from your current audits within your organisation.
- Monthly Phone appointments with your Trainer – to understand the assessment requirements, determine what evidence you already have and what is needed to complete for each unit, discuss the topic...
- Regular Tutorials via Zoom available to get all your questions answered as needed
- Regular phone sessions with your Completion Coach/Tutor – to help you through the units, sort out any issues, keep you on-track...
- Complete all units over the 12 month period

How much time will this course take?

The course runs over 12 months.

Your qualification will be issued after 12 months, when all the units have been completed.

Your assessments may take around 4 hours per week, or perhaps less if you have experience.

As they are work-based projects, you may be able to get some of it done during your work hours. If you have experience, this may be a hunting and gathering exercise for you and then just answer the questions based on your work.

Units

There are **12 units** in this qualification.

BSBADM502
Manage Meetings

BSBMGT516
Facilitate Continuous Improvement

BSBWOR502
Lead and Manage Team Effectiveness

BSBRISK501
Manage Risk

BSBAUD402
Participate in a Quality Audit

BSBAUD501
Initiate a Quality Audit

BSBAUD504
Report on a Quality Audit

BSBAUD503
Lead a Quality Audit

BSBINS501
Implement information and knowledge management systems

BSBSUS511
Develop workplace policies and procedures for sustainability

BSBAUD515
Evaluate and review compliance

BSBAUD601
Establish and manage compliance management systems



NEXT STEPS

Let your Employer know that this is the course you wish to do, and complete the **Employee Expression of Interest Form**.